

Verifying PART Data

The PART is the Patient Activity Report Tool, which helps facilities verify information about their current and past patients. You will need to verify that each patient listed is still an active patient at your facility.

The PART also includes patients who were recently discharged. We urge you to pay attention to patients who have a discharge date.

- Click on each discharged patient to make sure they are discharged with the correct discharge reason (see *Admit-Discharge Reasons* for clarification of each discharge reason).
- Correct any System Discharges (See *System Discharge Cleanup* instructions for assistance).
- Ensure that the patient's transient status is correctly reported (See *Reporting Transient Patients in CROWNWeb* instructions for assistance).
- To verify that the patient is correct, place a checkmark next to the patient's name, and select *Verify* either at the top or at the bottom of the list.
- **Verifying your PART should be completed at least once a month.**
- The Network does not collect PART reports from dialysis facilities.