

## Admitting an In-Center Hemodialysis (HD) Patient into a Peritoneal Dialysis (PD) Training Facility in CROWNWeb

Instructions for when an in-center hemodialysis patient goes for PD/Home training at a PD facility.

|  | PD Facility  | In-Center HD Facility  |
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| <b>Step 1</b><br>PD facility admits as <b>Transient</b>  | PD training facility admits patient as a <b>Transient</b> as of the first date of training. Make sure ALL of the required training fields are appropriately completed:<br>1. <b>Training Start Date</b> – should be the same as Admit Date & Treatment Start Date<br>2. <b>Training End Date</b> – Enter the <i>anticipated</i> end date<br>3. <b>Training Type</b> – Hemodialysis, CAPD, CCPD, or Other |  |
|  | ↓  |  |
| <b>Step 2</b><br>PD facility Discharges the <b>Transient</b>                                       | Discharge the patient on the last date of training.  |  |
|  | ↓  |  |
| <b>Step 3</b><br>PD facility admits as <b>Non-Transient</b>  | Re-admit the patient back into your facility as a <b>Non-Transient</b> . This will discharge the patient from their in-center hemo unit.   |  |
|  | →  |  |
| <b>Step 4</b><br>HD facility adds Discharge Date and updates Discharge Reason                      |  | Update discharge reason to show <i>Transfer: Dialysis Facility</i> . Discharge date should show patient's last treatment date at the HD facility.                            |
|  |  | ↓  |
| <b>Step 5</b><br>HD facility must admit and Discharge as <b>Transient</b> whenever patient returns |  | The HD facility will need to re-admit the patient as Transient whenever the patient returns for in-center hemo. <b>The PD facility is now the patient's "home" facility.</b> |