



Southern California  
Renal Disease Council  
INCORPORATED

## *CMS Compliance: Timeliness and Accuracy*

Presented by  
**Patrick Ciriello, Director of Information Systems**  
**Kirsten Keating, Lead Data Coordinator**  
**Kenneth Shelley, Data Coordinator**

### *CMS Requirements*

*Timeliness and accuracy is required in the following areas.*

- **CMS Forms: 2728/2746**
- **Network Patient Activity Reports**
- **Vascular Access Monthly Logs**
- **Involuntary Discharges**

## Timeframes

- **Network Patient Activity Report**
  - Due by 10<sup>th</sup> of each month
- **2728 Form**
  - Due within 45 days of event date
- **2746 Form**
  - Due within 30 days of event date
- **Vascular Access Monthly Logs**
  - Due by the 5<sup>th</sup> of each month

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## Goals

- **2728 / 2746 Forms**
  - No less than 30% of forms **MUST** fall within 90% compliance for timeliness & accuracy.
  - **ALL** forms must fall within the 80% compliance rate.
  - Analyzed on a monthly basis.
- **Patient Activity Reports**
  - Must be faxed OR mailed (not both) by 10<sup>th</sup> of the month.
  - Must be in proper format.
  - Reports missing info will be considered inaccurate.
- **Vascular Access Monthly Logs**
  - Must be faxed or uploaded (via QualityNet) by 5<sup>th</sup> of the month.
  - Facilities reporting 30+ patients **MUST** use QualityNet.

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## Goals

- **Involuntary Discharges**
  - **MUST be brought to the attention of NW18 immediately.**
  - **No more than 2 days from trigger event and report to NW18.**
  - **MUST be discussed with Network Patients Services Director.**
  - **MUST be reported accurately and completely on monthly PAR.**

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## Compliance Action Plan (CAP)

- **Low Timeliness & Accuracy may place facility on CAP.**
- **Improvements to raise Timeliness & Accuracy are required to keep facility above CMS reporting requirements.**
- **Consistent failure to meet compliance may result in reporting to Medical Review Board (MRB).**

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## HELPFUL HINTS

- **Send all forms right away when they are completed. DO NOT wait until the last minute.**
- **You can fax ALL forms to the network.**
- **Do not fill out forms on a stack – the carbonized paper makes the underlying forms illegible.**
- **All forms must be filled out with ball point pen (or typed, or printed from the VISION program.)**
- **If you can't read your writing, neither can we!**

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## Where to Get More Information

- All training sessions will be posted on our website for future reference.
- Website: <http://www.esrdnetwork18.org>.
- Email:
  - [pciriello@nw18.esrd.net](mailto:pciriello@nw18.esrd.net)
  - [kkeating@nw18.esrd.net](mailto:kkeating@nw18.esrd.net)
  - [kshelley@nw18.esrd.net](mailto:kshelley@nw18.esrd.net)

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