



## MEMORANDUM

To: Clinic Manager  
#«ProvNum», «FacName»

From: Tensia Sili, Lead Data Coordinator

Subject: **QIPS Account Form**

Date: February 18, 2011

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Our records indicate that your facility has not submitted a QIPS account form. This form is required in order for your facility to have access to the new CROWNWeb System, which all dialysis facilities will be required to use by the end of the year.

We've attached the QIPS account form. Please refer to page 3 for instructions on how to complete the form correctly. In addition, remember that the Manager will have to sign both, page 1 and page 2 of the account form. Once completed, mail back the **ORIGINAL FORM** (please make a copy for your records) to Network 18 via certified mail.

Should you have any questions, please feel free to contact me at (323) 962-2020.

### **Mission Statement**

*To provide leadership and assistance to renal dialysis and transplant facilities in a manner that supports continuous improvement in patient care, outcomes, safety and satisfaction.*