

## Vocational Rehabilitation Instructions

---

2 0 1 0

**Field 32:** Number of dialysis patient's aged 18 through 54, receiving dialysis as of December 31, 2010, as reported by each dialysis facility. (*Note: this number is already populated in Field 32.*)

**Field 33:** Enter the number of dialysis patients receiving services from Vocational Rehabilitation and other Vocational Rehabilitation related Service Providers (public or private).

Include any dialysis patient aged 18 through 54 for whom any of the following apply:

- Talked with VR personnel and agreed to be evaluated for services by completing an application, having medical records requested, or being assigned a counselor.
- Received evaluation services by participating in testing (for example: interest inventories, skills testing, aptitude testing, work readiness inventories) or by attending an evaluation/testing center.
- Received vocational counseling, training at a community facility, Ticket to Work program, private or public educational/training center or school.
- Received assistance with job seeking skills, with job placement, or with retaining or modifying a job through a VR counselor, job placement specialist, Ticket to Work program, or private or public agencies.

**Field 34:** Enter the number of dialysis patients employed full-time or part-time.

Include any dialysis patient, aged 18 through 54, who received taxable wages from an employer or who was self-employed and paid taxes on earnings.

**Field 35:** Enter the number of dialysis patients attending school full-time or part-time.

Include any dialysis patient aged 18 through 54 who was enrolled in any training program or formal educational (for example: college, technical school, GED program, community facility training).

## Staffing Count Instructions

---

2      0      1      0

### **Instructions:**

Enter the number of Full Time and Part Time staff positions at your facility as of December 31, 2010 in the appropriate fields. Also provide the number of Full Time and Part Time staff positions that are open and not filled as of December 31, 2010.

---

Definitions below are provided as guidelines in completing this form:

**Full-Time:** Defined as a position with at least 32 hours employment per week

**Part-Time:** Defined as a position with less than 32 hours per week and includes per diem staff.

**RN:** Staff holding a Registered Nurse degree.

**LPN/LVN:** Licensed Practical Nurse, Licensed Vocational Nurse - Staff holding either of those degrees.

**PCT:** Patient Care Technician - Include staff providing direct patient care.

**APN:** Advanced Practice Nurse - The Advanced Practice Nurse (APN) is a Certified Registered Nurse (RN) with advanced certification as a nurse practitioner (NP) or a Clinical Nurse Specialist (CNS) who has met advanced educational and clinical practice requirements. Do not report Certified Nephrology Nurses (CNNs) in this category. Do not double count a registered nurse in this category.

**Dietitian:** Renal Dietitians - Staff with renal dietitian credentials.

**Social Worker:** Staff with LCSW, MSW, BSW or other professional social work degree.

---

**Field 38:** Enter the number of **Full Time** staff as of December 31: a) Registered Nurses, b) Licensed Practical Nurses/Licensed Vocational Nurses, c) Patient Care Technicians, d) Advanced Practice Nurses, e) Dietitians, and f) Social Workers.

**Field 39:** Enter the number of **Part Time** staff as of December 31: a) Registered Nurses, b) Licensed Practical Nurses/Licensed Vocational Nurses, c) Patient Care Technicians, d) Advanced Practice Nurses, e) Dietitians, and f) Social Workers.

**Field 40:** Enter the number of **Full Time** staff positions that are **open** as of December 31: a) Registered Nurses, b) Licensed Practical Nurses/Licensed Vocational Nurses, c) Patient Care Technicians, d) Advanced Practice Nurses, e) Dietitians, and f) Social Workers.

**Field 41:** Enter the number of **Part Time** staff positions that are **open** as of December 31: a) Registered Nurses, b) Licensed Practical Nurses/Licensed Vocational Nurses, c) Patient Care Technicians, d) Advanced Practice Nurses, e) Dietitians, and f) Social Workers.