

## CROWNWeb/EQRS Registration for New Facility User

1. Sign up for HARP Account here <https://harp.qualitynet.org/register/profile-info>
2. Request EQRS Access <http://eqrs.cms.gov/>
  - a. Sign in with HARP Credentials
  - b. Request CROWNWeb Access
  - c. Continue
  - d. Search for organization
    - Use your CCN or NPI
  - e. Select Role
    - Each facility needs at minimum 1 Security Official (SO) to approve/deactivate accounts
    - Select Facility Viewer and/or Facility Editor
  - f. Add
  - g. Submit Request
  - h. You will receive an email when your request has been approved

**MANAGE ACCESS**

- My access
- Request access**
- Pending requests
- Pending approvals
- Manager user list

**PROFILE**

- Profile information

1 Organization Category

2 Organization role

3 Review and submit

Select the organization category for which you are requesting a role to.

CMS

CMS Support

Facility

Network

Corporation

Please select the application you are requesting role to.

CROWNWeb

**Continue**

**MANAGE ACCESS**

- My access
- Request access**
- Pending requests
- Pending approvals
- Manager user list

**PROFILE**

- Profile information

1 Organization Category

2 Organization role

3 Review and submit

Please search by using the organization's CCN, DBA name or NPI number and then select the role you are requesting for.

Search for organization

55

Role

- Facility Viewer
- Facility Administrator
- Facility Editor
- Security Official

**Add**

< Previous

**Submit request**