

Editing Patient Record through View Patient Attributes History

These instructions should be used to correct the following fields on the Patient Attributes page:

- Citizenship Status & Effective Date*
- Medicare Enrollment Status & Effective Date*
- Employment Status & Effective Date*
- School Status & Effective Date*
- Vocational Rehabilitation Status & Effective Date*

***The Effective Date should be the original date of the attribute status. (This is not necessarily today's date).**

These specific attributes are to be updated through the "View Patient Attributes History" tab by doing the following:

- 1) Search for the Patient
- 2) Click on the **CROWN UPI Number**
- 3) Click on **View Patient Attributes History** tab
- 4) Click **Edit Patient Attribute History**
- 5) Make desired update(s)
- 6) Click **Submit**

For more information, please contact the Data Department at Data@nw18.esrd.net.